

Encampment Response Team

SITE JOURNAL CONTENTS

Completed Site Journal

Exhibit A: Site Inspection Photos

Exhibit B: Site Posting Photos

• Exhibit C: Outreach Report

Exhibit D: Clean Up & Storage Photos

Exhibit E: Storage Detail

A. SITE INSPECTION

To be filled out by the Field Coordinator prior to any Full Encampment Clean Up and as part of any Obstruction or Hazard Removal. Site Journals and photos should be saved in the appropriate folder in the <u>G:\FAC\Encampments\Encampment clean ups</u> directory.

CRS Listing:	1700 W Emerson St. S	seattie aarra		Date of First Inspection:					
Site Address:	15th Ave W & W Eme		Date of Clean-Up: 8/	6/19					
Inspection By:	Jeff Horan	CRS #: _ 19-00144882							
Referred By:	Community, CSR			Photos to FAS	? ⊠ Yes □ No				
-		ditional lines as no	o d o d \						
Date of Inspection	NCY DATA (add add on Tents	Structures	Bed Rolls	Vehicles	TOTAL COUNT				
7/24/19 (also		Structures	Bed Rolls	Vernicles	TOTAL COUNT				
conducted a lit		3	2	0	15				
pick)			_						
. ,									
SITE CHARAC	SITE CHARACTERISICS HEALTH CONDITIONS								
Park		\square Yes \boxtimes No	Disorganized		oxtimes Yes $oxtimes$ No				
Sidewalk		\square Yes \boxtimes No	Garbage/Bagged		oxtimes Yes $oxtimes$ No				
Within 50ft of a w	ater body or wetland	\square Yes $oxtimes$ No	Garbage/Loose		oxtimes Yes $oxtimes$ No				
Impeding Roadwa	ау	\square Yes \boxtimes No	Garbage/Bulky Ite	ms	oxtimes Yes $oxtimes$ No				
Within 50ft of a G	iuardrail	oxtimes Yes $oxtimes$ No	Garbage/Metal		oxtimes Yes $oxtimes$ No				
Heavy Traffic		oxtimes Yes $oxtimes$ No	Human Waste		oxtimes Yes $oxtimes$ No				
Near Industrial Zo	one-blocking vehicle site	☐ Yes ⊠ No	Rats/Mice		☐ Yes ⊠ No				
Forested Area		oxtimes Yes $oxtimes$ No	Hazardous Materia	als	oxtimes Yes $oxtimes$ No				
Play Area		□ Yes ⊠ No	Falling Tree or Lim	bs	☐ Yes ☒ No				
Rented Area		□ Yes ⊠ No	Chemical Waste		oxtimes Yes $oxtimes$ No				
Slope more than 2	27°	oxtimes Yes $oxtimes$ No	Fires		☐ Yes ☒ No				
Slide Zone		☐ Yes ⊠ No	Criminal Activity (SPD response needed)	☐ Yes ⊠ No				
Fire Damage		□ Yes ⊠ No	Weapons		☐ Yes ⊠ No				
Fire Under low Ba	arrier:	☐ Yes ⊠ No	Open Alcohol		⊠ Yes □ No				
Other: Next to bik	ce path	⊠ Yes □ No	Sharps		oxtimes Yes $oxtimes$ No				
Other:		□ Yes ⊠ No	Property Damage		☐ Yes ⊠ No				
	TOTAL COUNT:	5		TOTAL COUNT:	10				

EXHIBIT A: SITE INSPECTION PHOTOS

During a site inspection, Field Coordinators should take photos of the following and store the photos in the appropriate G: Drive folder:

Cross Street Signs

- Photos of Individual Tents
- Vehicle/RVs/License Plates

- General Photos of the Encampment
- Debris Fields



SITE JOURNAL **Encampment Response Team**

AVIGATIO	N TEAM ASSESSMENT	
	☐ Remanded to SPU	\square Reported back to CRS

	NAVIGATION T	EAM ASSESSMENT	
☑ Full Encampment Clean Up ☐ Litter	Pick	☐ Remanded to SPU	\square Reported back to CRS
PRE-JOB SITE ASSESSMENT & INS	TRUCTIONS	Specifications/Notes	
Uneven Terrain (Fall Protection Required)	oxtimes Yes $oxtimes$ No		
Medical Waste	oxtimes Yes $oxtimes$ No		
Chemical Waste	oxtimes Yes $oxtimes$ No		
I		·	
SPU ASSESSMENT & INSTRUCTION	NS Date		Requirements:
☐ Litter removed area more than 20 feet fr active camp	om		☐ Field Coordinator accessed
☐ Illegal Dumping -Encampment Related Tr	ash		
B. RESOURCE PLANNING	ì		
SITE CREW ASSESSMENT of FIELD CONDITION	ONS		
JOB SITE INSTRUCTIONS		Specifications/Notes	
Fall Protection Required	oxtimes Yes $oxtimes$ No		
Marke Health at Books	☑ Vaa □ Na		

Waste Hauling to Dump ☐ No Yes Waste Hauling to Other Location ☐ No **Vegetation Pruning** □ No **Biohazard Waste EXTERNAL CONTRACTORS** Total Description Number of Labor Crew Involved 2 Cascadia 1 Number of Hazmat Crew Involved **Number of Truck Drivers Approved** 1 Number of Full Time Days On-site Approved 1 Number of Partial Days On-site Approved 0 8 **Total Hours Approved INTERNAL CLEAN UP TEAMS** Total Description **Number of Heavy Teams** 0 4 Number of Light Teams SPR w/packer 1 Number of Full Time Days On-site Approved Number of Partial Days On-site Approved 0 8 **Total Hours Approved**

STAG	ING LOCATION				
D-4	0/6/10	T:	0000	1 4!	16th Ave W. S. Errennen St. Biles Treil



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C. PRE-CLEAN UP ACTIVITIES

• Cross Street Signs

- Close up to read post signage
- After Photos

General Photos of the Encampment

• At a distance to view entire camp

Field Coordinators should take photos and collect photos from the Navigation Officers and store them photos in the appropriate G: Drive folder:

EXHIBIT C: OUTREACH REPORT

The Outreach Coordinator will provide a consolidated report for both pre-engagement and day-of activities of the outreach and Navigation team.

		_	_				
	Date 🔻	Type	Location ↓1	Male Outreach	Female Outreach	Non-specific Gender	Total Number of People Contacted ✓
į	7/29/2019	Outreach	15th & Emerson	3	1	0	4
,	8/5/2019	Outreach	15th & Emerson	0	0	0	0

D. DAY OF CLEAN-UP

For **regular encampment clean-ups**, all checklist items must be marked "Yes" at the start time of the event in order proceed with the clean-up. If for any reason the of the following questions are answered "No" – **the Field Coordinator must immediately halt the clean-up activities.** Hazard and Obstruction clean-ups are excluded from this.

FIELD COORDINATOR	Jeff Horan & Sili Kalepo			
CHECKLIST for ENCAMPME	NT CLEAN UP			
Notice posting is 72 hours in advance	e of cleanup (Date:)	8/1/19		\square No
Cleanup is occurring on date specifie	ed in notice			\square No
Outreach was provided before the c	leanup (Date:)	8/5/19		\square No
Outreach team is present at cleanup	site			\square No
Personnel are ready to identify and	collect belongings			\square No
SPD or WSP officers are present to s	upport cleanup		⊠ Yes	☐ No
Crew is present and ready to suppor	t cleanup			\square No

EXHIBIT D: CLEAN-UP PHOTOS

Field Coordinators are responsible for ensuring that photos are taken to document the clean-up event and saved to the appropriate G: Drive folder. This includes pictures of site conditions, tents, storage, and before/after photos.

Photo of Storage Post

- Photos of Not Storable content
- Photos of Storable tents

- General Photos of the Encampment
- Tent/Structure Contents
- After Photos

SITE OCCUPANCY DATA

Day of Clean-up	Tents	Structures	Bed Rolls	Vehicles	TOTAL COUNT
8/6/19	8	2	2	0	12



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STORAGE SUMMARY

Total should equal total in Occupancy Data

TOTAL TENTS/STRUCTURES			
OWNER PRESENT	9	ABANDONED TENT/STRUCTURE	0
Removed Property and Tent/bedroll	9	Content Storable	0
OWNER PRESENT	0	ABANDONED TENT	0
Discarded Tent/Discarded Property	U	Content Not Storable	0
OWNER PRESENT	2	ABANDONED TENT	0
Asked FC to discard Tent	2	Storable	0
ABANDONED BEDROLL	0	ABANDONED TENT	1
Storable	0	Not Storable	1
ABANDONED BEDROLL	0	IMPOLINIDED VEHICLE	0
Not Storable	0	IMPOUNDED VEHICLE	0

STORAGE TOTALS

Number of Bins	Bikes	Large Luggage Items	Large Items
0	0	0	0



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EXHIBIT E: STORAGE INFO

Field Coordinators are responsible for ensuring that we log information about each tent/structure that is at the clean-up site.

Site		Date of	
Name:	15th Ave W & W Emerson St	Clean Up:	8/6/19

Field Coordinators are responsible for completing this form as part of the Site Journal. You should log the following –

- Tent owners who present and accept storage
- Tent owners who are present and indicate that they want their tent/belongings disposed of
- Abandoned tents or items found in debris that we are storing
- Abandoned tents that we are disposing of

Each tent/structure should occupy one line so we can document if storage was offered, accepted or to explain why we disposed or stored items. After this form is complete, you will use the totals from this form to fill out the Storage Summary and Totals information.

Tent Naming Convention: T#-Initials-MonthDay **Example:** T1-JH-0428

Owner Name or Tent/Structure #	Owner Present?	Storage?	Not Storable? Check All That Apply	# of Bins	# of Bikes	# of Luggage	# of Large Items	Short Description
T1-SK-0806	⊠ Yes □ No	☐ Accepted ☑ Declined ☐ N/A	☐ Hazardous Material ☐ Human Waste ☐ Damaged	0	0	0	0	Owner , middle aged white male took what he wanted and asked FC Sili to discard the tent and rest of the materials.
T1-JL-0806	☐ Yes ⊠ No	☐ Accepted ☐ Declined ☑ N/A	□ Hazardous Material □ Human Waste □ Damaged	0	0	0	0	Structure-nothing storable- moldy bedding and clothing inside of structure.
T2-JL-0806	⊠ Yes □ No	☐ Accepted ☐ Declined ☐ N/A	☐ Hazardous Material ☐ Human Waste ☐ Damaged	0	0	0	0	Owner – , stated, as witnessed by Sgt. Zerr, that all left behind was garbage.

Exh A - Inspection Photos









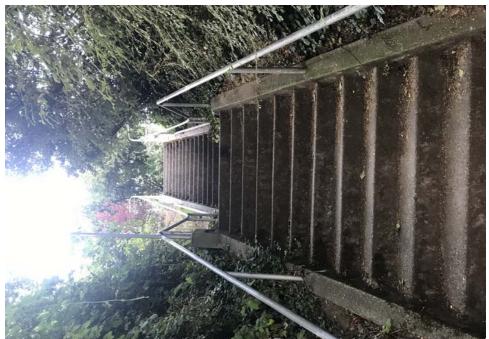
































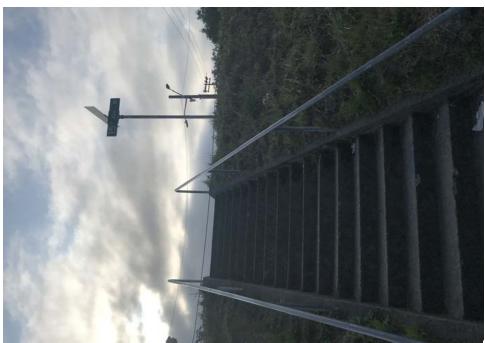




















































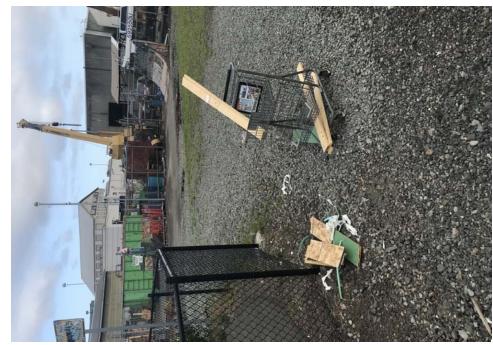






















































Exh B - Posting Photos

















































Exh D - Clean Up Photos

















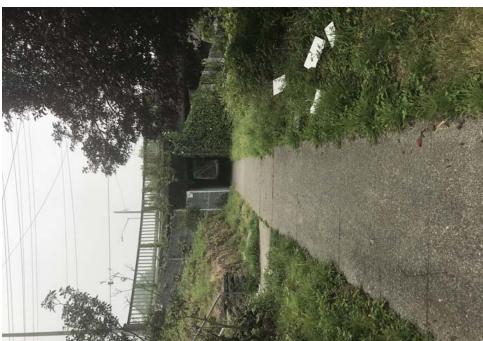










































































After Clean Photos

